

# devine dancers

2913 Ingersoll Avenue Des Moines, Iowa 50312

Phone: (515) 783-6401

Email: [devinedancers@gmail.com](mailto:devinedancers@gmail.com)

## Welcome Devine Dancers & Families!

*I am sincerely grateful you are part of the Devine Dance family and am so excited to work with you and your family this school year.*

*Please know you will receive regular announcements through your listed email during the year. This has been the most effective method to keep all families informed during our dance season. If you prefer a different method to receive your announcements, please let Jill know at the front desk. It is important you read each handout, so you do not miss any information. Newsletters with announcements will be emailed out for your convenience each month.*

*Also, please feel free to stop me at the studio, e-mail ([kelbeldanz@gmail.com](mailto:kelbeldanz@gmail.com)), or call me with any questions you may have. It is important to me that you feel welcome and heard. I am excited to begin a new year of Devine Dancing, and know we will have a wonderful year of growth & memories!*

*---Kelli Devine-Woods ☺*

### **Classroom Attire & Etiquette:**

- All students are required to wear dance apparel during any dance class:  
-Attire includes leotard and tights, leotard and dance skirts, leotard with black dance shorts, crop tops, and form fitting capri pants, shorts & or leggings. (Form fitting attire is crucial so instructors can see lines to ensure proper technique is being learned.)
- All Classical Ballet classes must wear only a black leotard, tights, and ballet shoes.
- All male students should wear gym shorts or sweatpants with a tank top or t-shirt.
- Absolutely NO jeans, jean shorts, or pajama pants.
- All long and medium-length hair should be pulled back from the face during class into a ponytail or bun.
- Children are required to wear appropriate dance shoes for each genre during class. You can find the shoe attire list below. A dancer may be asked to sit-out until proper shoes and attire is worn.
- Dancers are required to have a name labeled dance bag for their shoes and water bottles that they take into class and hang on assigned hook. Please label their name on the outside of the bag & all shoes.
- Please label all shoes with their name or initials.
- Please tie ballet slipper elastic in a double knot and cut off bows. This helps reduce distractions for our younger dancers.
- Combination classes will always begin with Tap shoes. Please send dancer in with tap shoes on.
- Please have younger dancers use the bathroom in Studio Alpha or the bathroom located outside of Studio Omega before class time.
- Please use back parking lot and entrance to the studio. All parking spots belong to Devine in back lot after 5:00pm. There is also street parking all around the studio. Please enter the studio lot off of 29<sup>th</sup> or use west entrance by the Cheese Bar Des Moines and exit by Positive Strides. Drive slowly and look for little dancers.
- Please instruct all dancers to stay in building until a parent can be there to pick them up & help them navigate the parking lot.

### **Shoes:**

All shoes are available for purchase here:

<http://www.discountdance.com/productBox.php?ID=29185&search=devine%20dancers>

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Classical Ballet – Pink Ballet slippers

Tumbling – Barefoot (Convertible tights work best so we can roll up tights, so dancer does not slip)

Gym shoes are also essential as they cross-train

Just Gents Hip-Hop – Black Jazz Sneakers

K-2 Hip-Hop through Senior Hip-Hop – Black shimmery combat boots

All Tap Classes – Black Tap Shoes

TRIX, Lyrical, Poms, Baton – Tan jazz slip-ons

Jazz – Black Jazz Slip-ons (**Please wait to buy closer to recital/costume time and just use tan jazz slip-ons throughout the year.**)

Adult Hip-Hop – Black combat boots

Adult Lyrical – Foot undies or Tan Jazz Slip-ons

Stretch & Flex & Pi-Yo – Gym sneakers and barefoot depending on instructor

**Devine Dancers New 2 U Shop**- To save you money you can label used shoes with name and price and leave at front desk. We will resell them to new dancers and credit your dance account. This is also a great way to find good deals on lightly used shoes.

### **Payment Information:**

Payments are due the first lesson of each month, cash and check payments can be put in the drop box located on the wall outside the office labeled with eldest dancer's name. Tuition is due each month even if you have been absent from classes. If you would like to pay with credit card or PayPal please do so on our website: [devinedancers.com](http://devinedancers.com) and then click Classes and Parent Portal tabs. Please make payments under oldest dancer only online. All discounts have been applied and are only listed under your oldest dancer.

### **Multiple Classes Discounts:**

Second Class - \$5.00 Off!

Third Class – 50% Off!!

Fourth Class & On – 75% Off!!!

All class prices are listed below (without tax included):

Team - \$60.00 - Dancers perform in recital

Pre-K Combination - \$46.00 – Dancers perform Tap & Ballet in recital

K-2nd Grade Combination - \$60.00 – Dancers perform Tap, Ballet, & Jazz in recital

3-5<sup>th</sup> Grade Combination - \$60.00 – Dancers perform Tap, Ballet, & Jazz in recital

Tap - \$36.00 – Dancers perform in recital

Lyrical - \$36.00 - Dancers perform in recital

Jazz - \$36.00 - Dancers perform in recital

Tumbling – \$36.00/\$46.00- Technique class only. No recital dance for this class

Hip-Hop - \$36.00 - Dancers perform in recital

Baton - \$36.00 - Dancers perform in recital

TRIX/TECH - \$36.00/\$46.00 - Technique class only. No recital dance for this class

Classical Ballet - \$36(30 minutes) \$46(45 minutes) \$60(1 hour)- Technique class only. No recital dance for this class

Pointe - \$36.00 - Dancers perform in recital

Just Gents - \$36.00 - Dancers perform in recital

Poms - \$36.00 - Dancers perform in recital

Yoga/Strength & Flex/Pi-Yo - \$36.00- No recital dance for this class

Private Lessons - \$150.00 - No recital dance for this class. Only senior soloist will perform in recital

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## **Late Payment Policy:**

Tuition, Team Fees, Costumes, & Competition Fees are due the first week of the month or on their specific date in Team Contract and listed below. If balance on account is not paid in full within 20 days a late fee charge of \$25 will be added on your account. Please be prompt. After 60 days of no payment dancers will not be allowed to take class until payment is received.

## **Studio Class Drop-Off:**

Please enter studio parking lot at the west entrance by the Cheese Bar DSM and exit by Pawitive Strides. Also, you can use entrance and exit off of 29<sup>th</sup> Street as well. We have the upper and lower parking behind the studio 5pm-10pm so please feel free to park anywhere. You may also park off of Ingersoll Ave. Please use studio back entrance. The front door remains locked for security. Please feel free to just drop-off students. Dancers will not come out of classroom during combination classes. We change shoes inside the studio.

## **Schedule:**

September 9	Core Classes Begin
September 23-27	Bring a friend to dance week! ( <i>Refer a friend and receive a free recital costume.</i> )
October 1	Recital Form/Fee Due (Non-Refundable) \$100/1 Dancer & \$175/Family
October 28-31	Please wear your Halloween costume to class.
October 30	No classes! Trick or Treat Night
November 1	1 <sup>st</sup> Recital costume deposit due! (Non-Refundable)
November 25-29	Thanksgiving Break – No Classes
December 1	2 <sup>nd</sup> Recital costume deposit due! (Non-Refundable)
December 16-January 5	Holiday Break – No Classes
March 2-6	Studio Spirit week – Dress up in Devine gear all week!
March 16-March 20	Spring Break – No classes
April 12	No Classes – Easter Holiday Observed
May 25	No Classes – Memorial Day Observed
May 15-May 17	Studio Photographs (No classes)
June 1	Last day of classes
June 4-6	Dress Rehearsal & Recital 2020

## **Class Observations:**

Studio Alpha will have viewing windows open the last full week of the month.

Studio Omega will have the cameras on the third full week of the month.

In addition, you periodically will be invited into the classroom, so your child can get used to performing in front of an audience. This also acts to positively build confidence for each dancer. If you would like to view a class, please speak with Kelli or head instructors to arrange an appointment. Also, if your dancer is struggling with separation anxiety please encourage them to try to go in by themselves. If dancer is still upset during the class, the teacher will come out to you and have you join them in class to see if you can help ease their fears. Please only stay for the needed time and then try to remove yourself from the studio. Only the Parent and Me classes can have parents in the studio the whole class... so we do strongly encourage dancers to be independent.

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## **Office Hours:**

Sunday – Office closed

Monday – 4:30-7:30pm

Tuesday – 4:30-6:00pm

Wednesday – 4:00-5:00pm

Thursday – Office closed

Friday – 5:00-6:00pm

Saturday – Office closed

## **Incidentals:**

- Absolutely NO gum or candy allowed during class time.
- Again, please write your child's name in their dance shoes. This will avoid confusion and minimize lost shoes.
- Dancers must put their dance bags & shoes on the hooks inside the studio. This makes shoe-changing go quickly so we can spend more time in class dancing.
- Lost & Found Totes are located in the Family bathroom. Check there if you're missing shoes, lunch boxes, backpacks, coats, clothing, etc.
- Please have your young children go to the bathroom before class begins. It is disruptive to other students when a child must leave and return during instruction time. Also, leads to many potty trips for other dancers during class. © Studio Alpha dancers please use the Studio Alpha bathroom. Studio Omega dancers please use the family bathroom outside the studio. If your dancer just has to change, please use the 2 dressing rooms in the main lobby and not the bathroom.
- Visiting children should not be unsupervised while at the studio. Running through the lobby, loud and boisterous play, or other disrespectful behavior is unacceptable.
- Also, please have children pick-up their toys and snacks in the lobby. This policy is for the safety and protection of all who visit the studio.

## **Facebook & Twitter:**

Please like the Devine Dancers Facebook & Twitter page for pictures, video, and updates about the studio.

## **Class Descriptions and Levels:**

Please visit the website: [devinedancers.com](http://devinedancers.com) for more information about class descriptions and levels:  
<http://devinedancers.com/classes/descriptions/>

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## Liability Waiver:

Students Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_

As legal guardians of \_\_\_\_\_, I hereby consent to the aforementioned person participating in Devine Dancer's programs. I recognize that potentially severe injuries, permanent paralysis or death can occur in any activity involving motion, including gymnastics, dance, aerobics, cheerleading, and any related activities.

As legal guardian of the aforementioned person, I hereby agree to individually be responsible for any injuries sustained and assume full responsibility for any and all medical expenses, which may be incurred by my child as a result of any injury sustained before, during, or after my child's participation in or while participating in Devine Dancer's programs.

I hereby fully and forever release, hold harmless and discharge Devine Dancers Institute, it's owners, directors, teachers, staff, and the family owners from any and all claims, demands, damages, or causes of action, present or future, whether the same be known, anticipated or unanticipated, including any claims of negligent training, resulting from or arising out of my child's involvements in Devine Dancer's programs. I further agree to indemnify the released parties against the costs of any legal action brought by or on behalf of my participating child, including attorney fees to defend such action.

I agree that I will abide by all rules and policies, regulations, and conditions, as described by Devine Dancers Institution.

Participants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### OBSERVATION AGREEMENT

I understand that persons 18 years of age or older are NOT covered by any insurance held by Devine Dancers Institution. I agree to be totally financially responsible for all medical expenses arising out of my participation of observation in any program offered by Devine Dancers programs. As a consideration of my participation in Devine Dancers Institute I agree to carry adequate medical insurance.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Recital Form:

Student's Name: \_\_\_\_\_ Age \_\_\_\_\_  
(As you would like it listed on the recital program)

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Parents \_\_\_\_\_ Email \_\_\_\_\_

Will the above student be performing in the recital & need a costume? \_\_\_\_\_ Yes \_\_\_\_\_ No (No Recital Fee or Costume Deposit Fees will be refunded if you decide to not participate in recital at a later date.)

Would you, as a parent, be willing to act as a backstage helper during recital time, helping with such activities as makeup application, ticket sales, ushering, and backstage line-up? We need everyone to pitch in and volunteer for at least one show. (You would only help with one show, so you can see an entire show.) \_\_\_\_\_ Yes \_\_\_\_\_ No

An additional fee will be charged to your account if you're unable to volunteer back stage at one show of \$15.00 a dancer.

**Please detach here and enclose the \$100.00 /1 student or \$175/family recital fee before October 1st, 2019. Please make a separate check from monthly tuition. Thank You! ☺**

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The students of Devine Dancers will be presenting a spring dance recital with **TWO** full shows on: **June 5<sup>th</sup> & 6<sup>th</sup>; with a dress rehearsal on Thursday, June 4<sup>th</sup> at Hoyt Sherman.**

All students are invited to perform, though are not required to do so. If for any reason you wish the above student not to participate, please indicate in the appropriate blank. Recital & costumes fees will not be charged or ordered for those dancers choosing not to participate in recital.

Costumes for the recital must be ordered 20-24 weeks prior to the recital date. For this reason, I need the above information **WITHIN THE NEXT THREE WEEKS** because I will be measuring for costumes during the month of October. The purchase price of costumes ranges from \$45.00 to \$75.00 (depending on the age and size of the child) and they are yours to keep after recital. **In November, a costume deposit will be required, which will be subtracted from your final costume bill in December.**

Please detach the above information slip and return it to me during the next **THREE WEEKS**, along with a \$100.00/1 student or \$175.00/family recital fee, which covers the cost of the auditorium rental, programs, scenery, lighting, tickets, makeup, and music licensing. **Recital form is due October 1<sup>st</sup>.**

Though we will soon begin practicing on recital routines, we continually work on dance technique in the studio classroom, thus assuring a complete and thorough dance education. If a student prefers

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not to participate in the recital, his/her dance education will certainly not suffer, though I do believe public performance is a valuable learning and growing experience for a dance student.

Thank you for your continued support and cooperation. Please return the above information, even if the student will not be performing, within the next three weeks.

**PLEASE BE PROMPT IN RETURNING THIS.**

Dates to remember.....Please mark on your calendar:

November 25<sup>th</sup>-29<sup>th</sup> - Fall Vacation (Studio Closed)

December 15<sup>th</sup>- January 5<sup>th</sup> - Winter Vacation (Studio Closed)